Accessing and Printing Progress Reports and Report Cards from Family Access

LOGGING INTO SKYWARD

FAMILY ACCESS

- **FAMILY ACCESS** Family Access allows you to view your student's current up to date grades, and also view/print their Progress and Report Cards. Start by logging into your **Parent Profile** through Family Access to access their grades.
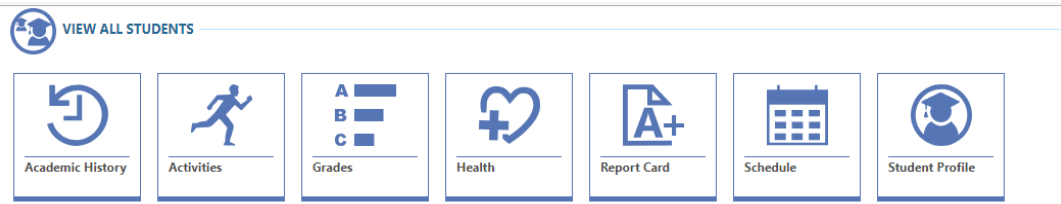
  - Your username for Parent Access is: full first name, and first initial of your last name (ex. jasone). Your password is provided by Skyward in the Family Access email, but can be updated to your preference. **If you are unable to login, contact helpdesk 830-357-4357.**

    - Once in Family Access, you have two ways to view your student's information.

    - By default, you will see View **VIEW ALL STUDENTS** which will bring in information for all your students into singular view.
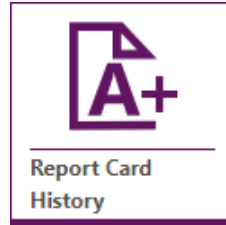

    - Use the scroll bar on the right side of the screen underneath "View All Students", to view individual student's information and grades.

ACCESSING YOUR STUDENT(S) PROGRESS REPORTS AND REPORT CARDS

⬚ To view/print Student Progress Reports and Report Cards, click on the Report Card History icon.

⬚ The Report Card History will give you access to your student(s) Progress Reports and Report Cards captured based on district Progress Reporting Calendar. To produce a printable .PDF of the Progress Report or Report Card, click on

REPORT CARD HISTORY

	Date	Report Name
⬇	10/4/2018 3:50:45 PM	Cycle 1 - 6 Week Progress