



Date submitted to counseling center _____

Boerne High School

Request to drop Honors / AP Course

Student Name: _____ ID#: _____ Grade: _____

Parent name: _____ Phone #: _____

Requested course to drop: _____

Honor/AP Teacher Signature: _____

Teacher	<u>Please check box below:</u>
Parent/Teacher conference?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Tutorials attended?	<input type="checkbox"/> YES <input type="checkbox"/> NO
All work/assignments completed?	<input type="checkbox"/> YES <input type="checkbox"/> NO

Requested course to add: _____

Exit processes are in place to assist students in making sound course selection decisions. Students petitioning to exit an Honor/AP course must meet the following criteria: conference with the teacher and completion of course assignments and/or attendance at recommended tutorials.

The petition for exit may or may not be granted by the campus. Granting the petition is based on input from the teacher, student performance in the course, availability of space in other courses and the timing of the request. Students experiencing success, typically defined as the ability to maintain a "C" or better semester average, should remain in the course for the semester.

A recommended change from a Honor/AP course may occur only at one of the following times: between the 4th-6th weeks of school or at the end of the 1st semester. When a student transfers from a Honor/AP to an academic course, grades earned in the original class will be transferred as earned without alteration. Grades earned in the first three weeks of a dropped class can impact UIL eligibility.

Students whose average is less than 70 at the end of a grading period may be removed from the class unless otherwise recommended by the teacher and administrator.

Please be cognizant that dropping an AP course can further impact scholarship consideration, honors and recognitions such as AP Scholar awards and/or college admissions.

I understand that by signing this waiver, the above named student is required to stay in the newly requested course for the remainder of the school term/year.

Parent/Guardian Signature: _____ Date: _____

Student Signature: _____ Date: _____

Academic Dean Signature: _____ Date: _____

NOTE: This form must be completed in its entirety, including all signatures, before a change can be processed.