

HERFF ELEMENTARY STUDENT ARRIVAL

Please review the following adjustments to our morning arrival plan. Changes take effect Friday, August 15, 2019.

7:00 – 7:20 AM

- Students arriving during this time will be directed to the cafeteria where they will wait.
- Drop off locations will remain the same.
- **Car Rider** - Please use carline or visitor lot to drop off your student(s).
 - Car Riders may use the outside stairs or travel through the Rotunda to access cafeteria.
- The bus lot is for staff parking, busses and daycare buses only.
 - **Bus Riders** will enter at the cafeteria door.
- **Walkers and bike riders** will continue to use the bottom lot sidewalk and enter through the cafeteria doors.



7:20 – 7:30 AM

- If students arrive from 7:20 – 7:30 a.m., they will be routed directly to their nests to wait outside their classroom door (in a line, seated).
- Dropoff locations will remain the same. Please use the carline or visitor lot to dropoff your student(s). Students may use the front entrance to travel to their nests.
- The Bus Loop is for Staff Parking, Busses, and Day Care Busses only. Bus Riders will enter at the cafeteria doors.
- Walkers and Bike riders will continue to use the bottom lot sidewalk.

7:35 AM AND LATER

- School Begins at 7:35 a.m.
- If students arrive after 7:35 a.m., you must park in the visitor's parking lot and come to the office to sign-in your student(s).

Thank you for working with us as we make adjustments in our new space!