

Boerne Middle School North

COVID-19 Back to School On-Campus Safety Plan



The Boerne Middle School North campus safety plan was created following [Boerne ISD's Back to School Safety Guidelines](#). We encourage you to review the document fully for additional updates, details, and clarification. It is organized by topic according to areas where COVID adjustments were necessary. All policies and procedures are subject to change based on final enrollment numbers and safety updates received from the district, health department, or state agencies.

Details for E-Learning:

[Click here for Boerne ISD's E-Learning Plan](#)

[Boerne ISD E-Learning Plan FAQ's](#)

We know this is a difficult decision and are available to answer any questions you may have. For more information, you are encouraged to use the resources below:

Visit the [BISD COVID Website](#).

Check district email communications, Facebook, and Twitter.

Please contact the BMSN Office with further questions at 830-357-3100.

BMSN Covid-19 On-Campus Safety Procedures

AM Bus and Parent Drop-off Arrival

Current Practice: Doors opened at 7:55. Upon arrival, students went to assigned locations by grade level (6th-cafeteria, 7th-blacktop, 8th-courtyard) throughout the campus. At the 8:30 bell, students proceeded to 1st or 5th period class. Tardy bell rang at 8:35.

Covid Safety Plan: Doors will open at 8:00 a.m. Parents are highly discouraged against drop-off prior to this time. Students eating breakfast will report to the cafeteria and sit in designated seats. Students not eating breakfast will report to their 1st/5th period classrooms or receive a tutoring pass to go to another classroom for assistance until 8:30. Tardy bell rings at 8:35.

Assemblies

Current Practice: Assemblies were held in the auditorium, cafeteria, or gym for various occasions.

Covid Safety Plan: BMSN will be holding all assemblies virtually. Family informational nights such as grade level orientation and meet the teacher night will also be held virtually. Tours for new students only will be given in small groups of 5 students or less. Parents will not be allowed on campus. Please contact BMSN to schedule an appointment.

Athletic Events

Current Practice: Parents and family members were encouraged to attend athletic events held at BMSN.

Covid Safety Plan: At this time, parents and family members will be able to attend UIL events with social distancing in place and the usage of masks. UIL will be making the final decision regarding attendance at sporting events.

Athletic/P.E. Uniforms

Current Practice: Students stored their uniforms in their athletics/PE lockers and took them home to be cleaned as needed.

Covid Safety Plan: Students will take their uniforms home nightly to be washed.

Attendance

Current Practice: Attendance was taken at the beginning of each period through Skyward.

Covid Safety Plan: Attendance will continue to be taken at the beginning of each period.

Classroom Cleaning

Current Practice: Classrooms and common areas were cleaned at the end of the instructional day by our campus custodial team.

Covid Safety Plan: Teachers will implement classroom cleaning protocols regularly using district provided cleaning supplies. Surfaces to clean include: student desks, chairs, door knobs, light switches, and any other high-touch surfaces.. Additionally, teachers will limit the usage of shared supplies.

Classroom Space

Current Practice: Class size average was between 25-30 and desks, tables, and chairs were organized based on lesson requirements.

Covid Safety Plan: With class sizes likely remaining at 20 or more, there will not be ample space within the classroom to social distance. Due to limited classroom space, student desks will be in close proximity to one another. Desk arrangements may include grouping, rows, and other arrangements to meet the need of class sizes. Teachers and students will wear masks when in the classroom and collaborative areas. Teachers are encouraged to use outdoor spaces in order to provide ample distance between students when working in small groups. Non-essential learning resources will be removed from the classroom space in order to allow for additional space. Plexiglass will be installed at select locations throughout the campus.

Communication

Current Practice: BMSN sent newsletters, posted regularly on social media, and met with families on an as-needed basis.

Covid Safety Plan: Families will continue to be informed of campus happenings through campus newsletters, social media, and the district webpage. Virtual meetings and assemblies will take the place of in- person meetings.

Dismissal Process

Current Practice: At the final bell, students were released to immediately proceed to their dismissal locations (Bus Loop or Front of School). Students followed behavior expectations in the designated areas.

Covid Safety Plan: Students will be released in staggered times by grade level. Teachers and staff on duty will monitor students to reinforce social distancing guidelines and maintain spacing along the bus loop and front of campus.

Elective Classes/Extracurricular Activities

Current Practice: Students participated in elective classes according to course TEKS and state standards. Students participated in extracurricular activities according to UIL guidelines.

Covid Safety Plan: Elective classes will adhere to campus and district guidelines and submit a program specific plan indicating steps taken to maximize student safety (Theater, Art, Band, Orchestra, Choir, PE, STEM/Robotics, FCS). Extracurricular plans will proceed and follow district and UIL guidelines.

Entry Points

Current Practice: Car riders entered and exited through the building's front doors. Bus riders entered and exited through the courtyard gate by the bus loop.

Covid Safety Plan: The same entry and exit points will remain. Teachers and administration will be observing mask compliance as well as obvious symptoms as they enter the building. If symptoms are observed, students will immediately report to the nurse's clinic.

Grading

Current Practice: Teachers followed BISD's grading policies as published in the student handbook.

Covid Safety Plan: BMSN teachers will continue to follow BISD's grading policies as published in the student handbook.

Health Assessments

Current Practice: Staff and students were encouraged to stay at home when they were feeling ill.

Covid Safety Plan: Students will not do health assessments. Parents will be asked to monitor their child and are expected to keep them home if they are displaying any symptoms. Teachers will be required to self-report and to self-screen daily on a district monitored form. If either students or teachers are exhibiting any of the COVID symptoms during the day, they are to report to the nurse for further assessment.

Lunch

Current Practice: In 2019-2020, students were assigned to one of two lunches based on their 3rd and 7th period classes. Students ate in the cafeteria at tables, approximately 8 per table.

Covid Safety Plan: BMSN will schedule four lunch periods. Students will be socially distanced in the cafeteria, sitting 2-4 per table. When weather permits, the outside picnic tables will be available to decrease the number of students in the cafeteria. Students will enter the cafeteria and sit only in seats that are marked. Custodians will be assigned to the cafeteria and will clean tables between lunches.

Masks

Current Practice: There has not been a need for students and staff to wear masks and/or shields.

Covid Safety Plan: Masks will be required by staff and students while on the BMSN campus. Students who do not wear a mask will not be allowed in the classroom or building and parents will be contacted. Masks will only be taken off to eat lunch and when appropriate social distancing can be met. This will vary throughout the child's day. Teachers will be encouraged to use outdoor spaces as much as possible in their lessons.

Performances

Current Practice: At student performances, parents and family members were encouraged to attend to support their student.

Covid Safety Plan: Further information will be provided prior to the scheduled performance date.

Passing Periods/Hallways

Current Practice: The bell rang and all students were released from their classes. Five minute transition periods were incorporated into their daily schedule. In the hallways, students were allowed to collaborate during class times and congregate during passing periods as they transitioned from class to class.

Covid Safety Plan: Students will be expected to wear their face coverings while in the hallway. Twelve minute transition periods will be provided between classes. A bell will ring every four minutes. Sixth graders will be released at the first bell, seventh graders at the second, and eighth graders at the third bell. Students will be expected to social distance. Teachers will be supervising the hallways during all passing periods, observing students to ensure that masks are being worn and that students are not displaying symptoms. Academic lockers and vending machines will not be used to help eliminate congregation and minimize the possibility of transmission. Lockers will be available in athletic and fine arts areas only.

Physical Activity Opportunities / Recess

Current Practice: Students were allowed to congregate in their grade level area in the morning (7:55-8:30). Students were encouraged to socialize and to be active in sports and physical activities.

Covid Safety Plan: Students will be given time to social distance outdoors during the last 10 minutes of lunch, weather permitting. Students will not congregate in the mornings, but will report directly to their 1st or 5th period class. BMSN will continue to encourage teachers to incorporate activity breaks into their curriculum. Because it may be impractical for students to wear masks while participating in some activities during PE or non-UIL extracurricular activities, staff will ensure safe distancing during these instances. A more detailed PE and athletic plan will be provided by BISD Athletics.

Restrooms

Current Practice: Students used the restroom during transitions, lunch, and/or class time. Teachers had individual plans for allowing bathroom use during instructional time.

Covid Safety Plan: Restrooms will be limited to 2 students at a time. Students will be permitted to use the restroom during class time with a hall pass. Restrooms will not be used during passing periods. However, we understand that extenuating circumstances may occur that require usage. Social distancing/mask guidelines will be posted in all restrooms. Students will be reminded to be self-directed in their responsibilities. Students must wash hands and use hand sanitizer before entering the classroom. Per BISD guidelines, restrooms will be monitored and disinfected once per hour by approved personnel.

School Supplies

Current Practice: Students received a school supply list that included individual and collective materials. Items were housed in the classrooms and office and used as needed.

Covid Safety Plan: The school supply list has been communicated and posted on the BMSN website, FB, and Twitter. BMSN will still need school-wide supplies for student and teacher use. Beyond novels, calculators, and other essential items, sharing of supplies will be limited. Students have the option to purchase and bring their own. We understand some supplies will be difficult to find and we appreciate anything you are able to contribute.

Signage

Current Practice: Classrooms and common spaces were marked for location identification.

Covid Safety Plan: COVID-19 symptom signs will be posted outside of classrooms and serve as reminders for students and staff. Additionally, 6 feet apart signs will be placed throughout the campus to remind students of social distancing.

Social Emotional Learning

Current Practice: Students could ask to visit with a counselor or may have been referred by teachers or parents. Counselors provided individual support, small group intervention, and guidance lessons in the classroom.

Covid Safety Plan: Counselors will continue to be available for students both in-person and through remote conferencing. Teachers and parents will also have the opportunity and platform to refer students for counseling. Small group and classroom guidance will be available through direct instruction and distance learning.

Transportation

Current Practice: Students rode the bus in accordance with the BISD transportation policy.

Covid Safety Plan: For students riding BISD buses, strict compliance to guidelines is required to maintain riding privileges. To review the BISD transportation policy, click [here](#).

Visitors

Current Practice: Parents, grandparents, and other visitors to the campus reported to the front office and either signed in with the receptionist or used their ID to check in. Volunteers were encouraged.

Covid Safety Plan: Visitors will not be allowed on campus at this time unless they have an appointment for school business such as registration, conferences, or principal meetings. Parents are allowed to drop off items but cannot enter the building beyond the front vestibule. Anyone entering the campus with an appointment, will be expected to wear a mask. Whenever possible, teacher conferences, 504 meetings, and ARDS will be scheduled via video conference. Any in-person conferences will follow mask and social distancing protocols.

Water

Current Practice: Students brought water bottles from home and could use the water fountains throughout the school day.

Covid Safety Plan: Per BISD Safety Plan guidelines, water fountains will be disabled. Students should bring one or more water bottles from home for hydration throughout the day.