

Who Is Eligible for Accommodations on College Board Exams or ACT Exams?

Some students with documented disabilities are eligible for accommodations on College Board or ACT exams. Students cannot take the **ACT, SAT, SAT Subject Tests, PSAT/NMSQT, PSAT 10, or AP Exams** with accommodations unless their request for accommodations has been approved.

We invite families to visit the links below for information and guidelines regarding the application process for Accommodations on the ACT or College Board Exams. Families can also schedule an appointment with their high school counselors to help with the accommodation request process. Your high school counselor can assist you with services for students with disabilities (SSD) and submit your application online.

Campus Point of Contact for Assistance

Boerne High School		
Christine Poulis	Counselor (A-Fe),	830-357-2232
Jessica Gard	Counselor (Fi-LI);	830-357-2231
Karen Konig	Counselor (Ri-Z)	830-357-2233
Jessica Goddard	Counselor (Lo-Re)	830-357-2234
Samuel E. Champion High School		
Jillian Higgins	Counselor (A-Coo)	830-357-2723
Karl Christianson	Counselor (Cop – Hav)	830-357-2724
Natalie Walker	Counselor (Haw-Mc)	830-357-2728
Maria Grmela	Counselor (Md-Sal)	830-357-2725
Josiah Peslak	Counselor (Sam-Z)	830-357-2726

[Accommodations links for College Board Exams \(SAT and AP exams\)](#)

College Board General Information

<https://www.collegeboard.org/students-with-disabilities?navId=gf-ssd&navId=gf-ssd>

Accommodation Requests: Important Dates and Deadlines for Parents and Students

<https://www.collegeboard.org/students-with-disabilities/calendar>

Submitting a Request for SAT or AP Accommodations:

<https://www.collegeboard.org/students-with-disabilities/request-accommodations>

College Board Tips and Frequently Asked Questions link:

<https://www.collegeboard.org/students-with-disabilities/tips-faqs>

[Accommodations links for the ACT exam](#)

Submitting Accommodation Requests for ACT:

<http://www.act.org/content/dam/act/unsecured/documents/6368-ACT-Policy-for-Documentation-Web.pdf>

ACT Resources for Parents and Students:

<http://www.act.org/content/act/en/products-and-services/the-act/registration/accommodations.html>

ACT Frequently Asked Questions link:

<http://www.act.org/content/act/en/products-and-services/the-act/help.html>

Helpful Tips for each year in High School:

Freshman: If you need accommodations for PSAT, SAT, AP exams and ACT please see your school counselor for support. **It is highly recommended accommodation applications are submitted the 9th grade year** in preparation for the 10th grade PSAT and 11th grade SAT, and all future college readiness exams.

Sophomore: If you need accommodations for PSAT in 10th grade, SAT, AP exams or ACT **please start the process as early as possible.** The deadline for PSAT is approximately one month prior to the test. **If college board has approved accommodations your freshman year,** visit with your school counselor to make sure everything is in place for the upcoming school year, but **you do not need to resubmit accommodation applications.**

Junior: If you are calling or visiting a University, College or Trade School make sure to ask to speak to their office of disabilities or student services. Ask each institution about what accommodations you will be approved to utilize. Then, set up an appointment with the institution of your choice through the disability office or student services.

Senior:

Student who receive Special Education services - Make sure evaluation testing is current within the last three years. Request an electronic version of your complete IEP for your personal records. Your campus case manager can help with this.

Student who receive Section 504 Services – Make sure your 504 plan and evaluation are current within the last three years. Request an electronic version of your complete 504 plan, including any assessment documents, for your records. Your campus 504 Coordinator can help you with this.



Services for Students with Disabilities

Consent Form for Accommodations Request

Student Information

Student Name: _____

School: _____

Student Date of Birth: _____

Student and Parent/Guardian Signature

I wish to apply for testing accommodation(s) on College Board tests (SAT, PSAT/NMSQT, and/or Advanced Placement Exams) due to disability. I authorize my school: to release to the College Board copies of my records that document the existence of my disability and need for testing accommodations; to release any other information in the school's custody that the College Board requests for the purpose of determining my eligibility for testing accommodations on College Board tests; and to discuss my disability and accommodation needs with the College Board. I also grant the College Board permission to receive and review my records, and to discuss my disability and needs with school personnel and other professionals. I agree to the conditions set forth in the student bulletins for the SAT, AP, and PSAT/NMSQT Programs relating to accommodations for disabilities.

Student Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

(Parent/guardian signature is required if Student is under 18.)

Instructions to the School

This form must be used when a request for accommodation(s) is submitted electronically (via SSD Online). The form should be maintained by the school with the student's records. It does not need to be sent to the College Board. You will be asked to verify that a signed Consent Form is on file at the school prior to submitting a request for accommodations.