



Boerne ISD

2015-2016

An internal 504 audit is conducted on an annual basis to maintain compliance with Boerne ISD's Dyslexia Action Plan. All elementary, middle and high school campuses are evaluated under the audit in which 504 and dyslexia files are analyzed in pertinent areas. A random selection is utilized and results are calculated in the form of a campus analysis (average) as well as district level analysis (average).

All data analysis and summaries are included in the report in addition to recommendations for future trainings to address needs concluded from the 504 audit.



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District Audit Form



January 2016 Campus 504 Folder Audit

Student Name: _____

Date of 504 Meeting: _____

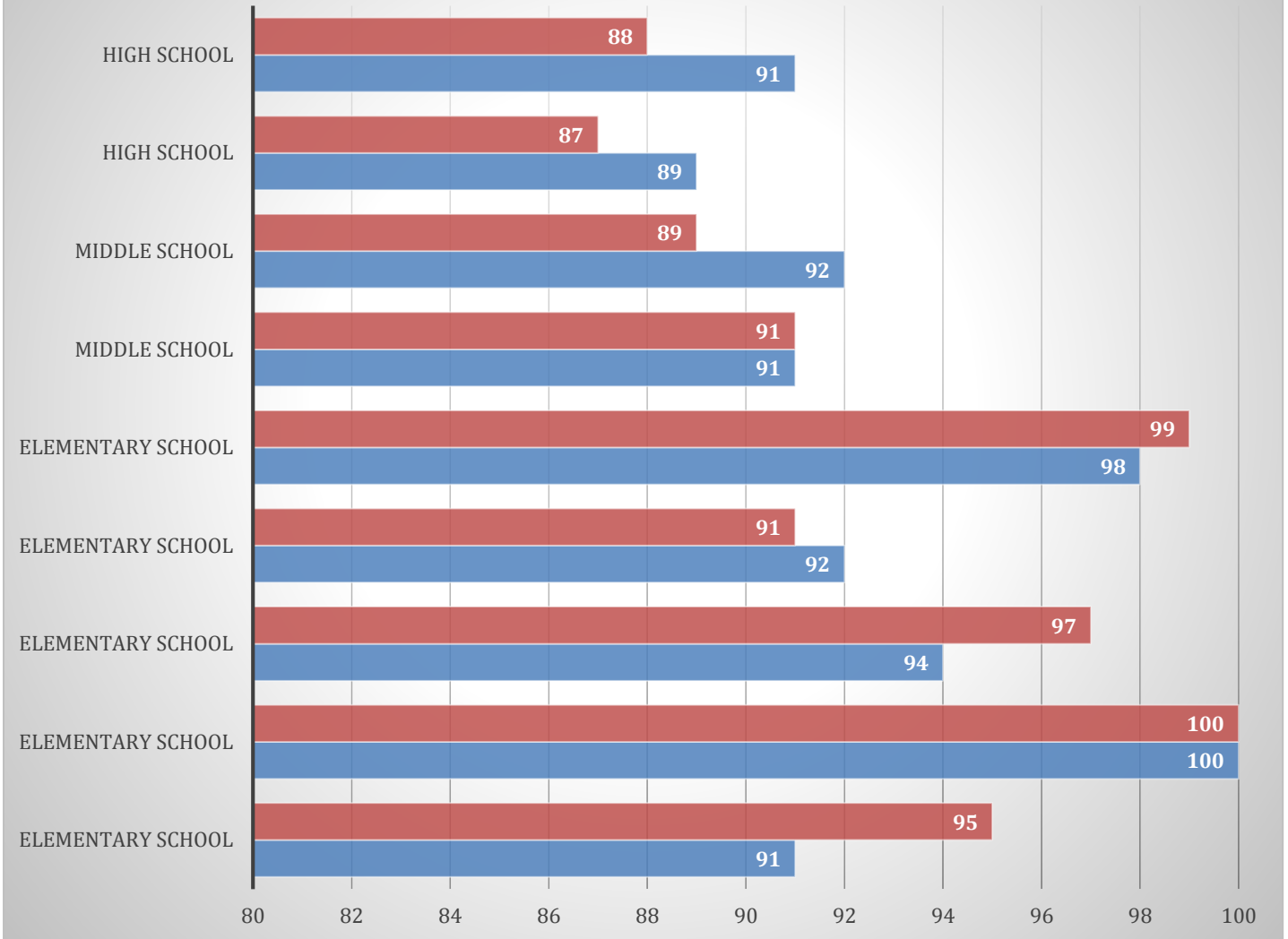
- | | | |
|--|-----|----|
| 1. Documented Diagnosis (Dyslexia report or Doctor's Note) | YES | NO |
| 2. Notice of 504 Meeting | YES | NO |
| 3. Parent Input Documented | YES | NO |
| 4. Teacher Input Documented | YES | NO |
| 5. Classroom Accommodations addressed | YES | NO |
| 6. STAAR Accommodations addressed | YES | NO |
| 7. Signatures obtained | YES | NO |
| 8. Correct committee members in attendance | YES | NO |
| 9. Dyslexia Screen completed (If applicable) | YES | NO |
| 10. Parent Rights receipt signature | YES | NO |

TOTAL: YES ____ NO ____
PERCENT: _____

Comments: _____

Audit Analysis

2015-2016 Audit Campus Analysis (Average)



Data¹

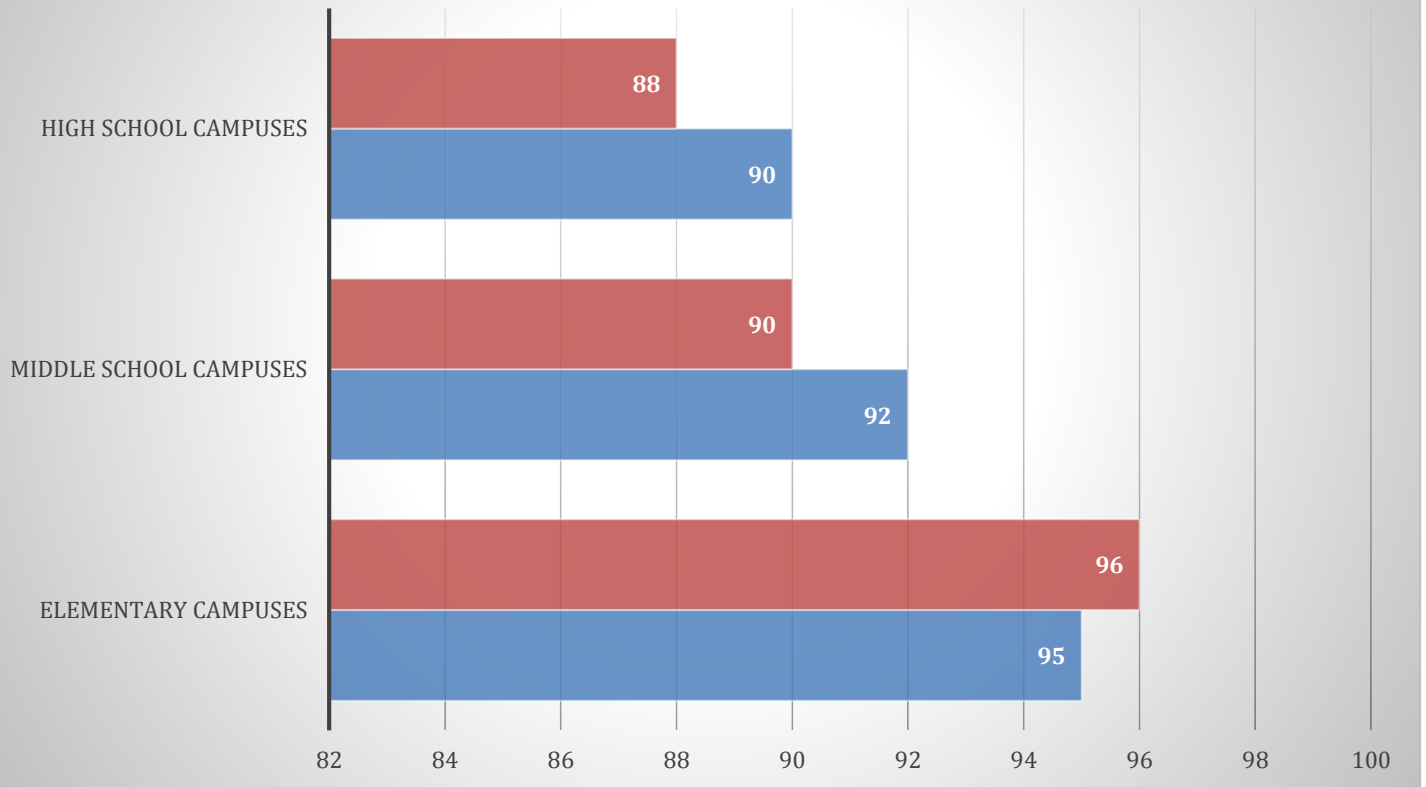
	HS	HS	MS	MS	ES	ES	ES	ES	ES
■ Dyslexia	88	87	89	91	99	91	97	100	95
■ 504	91	89	92	91	98	92	94	100	91

Overall Analysis:

504 Coordinators were debriefed following the audit via in person and/or email with regards to strengths and areas of growth.

¹ A random selection of files were selected on a campus basis. The data compiled was then converted to a campus average.

2015-2016 District Analysis (Average)



Data²

	Elementary Campuses	Middle School Campuses	High School Campuses
■ Dyslexia	96	90	88
■ 504	95	92	90

Overall Analysis:

Areas of strengths

- Teacher and parent input.
- Signatures and procedural rights.
- Organized in correct order as suggested by District Director.

Areas of growth

- All areas will be addressed through recommendations of training.

² A random selection of files were selected on a campus basis. The data compiled was then converted to a campus average.

Recommendations

Recommendations for Areas of Future Trainings

In conclusion, the following list of recommendations will be provided to 504 Campus Coordinators in the format of trainings, step-by-step documents and/or webinars.

The following areas for growth include:

- Review of dyslexia screen
- Dyslexia report on eSped (upload)
- Reevaluation notice versus notice of meeting
- Obsolete data/deliberations
- Consistency in documents printed
- Date on 504 plans
- Documented diagnosis